

AGREEMENT NUMBER

**S1150006**

REGISTRATION NUMBER

*SP 1197434*

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Personnel Administration

CONTRACTOR'S NAME

Comprehensive Drug Testing, Inc.

2. The term of this Agreement is: February 1, 2012 through June 30, 2014

3. The maximum amount of this Agreement is: \$ 1,206,597.50  
One Million Two Hundred Six Thousand Five Hundred Ninety-Seven Dollars and Fifty Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	12 Pages
Attachment 1 – Urine Collection/Breath Alcohol Testing Site Lists A, B & C	294 Pages
Exhibit B – Budget Detail and Payment Provisions	2 Pages
Attachment 1 – Contractor Cost Worksheet	7 Pages
Attachment 2 – Performance Guarantees	2 Pages
Exhibit C - General Terms and Conditions	4 Pages
Exhibit D – Special Terms and Conditions	2 Pages
Exhibit E – Contractor Evaluation	1 Page

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Comprehensive Drug Testing, Inc.

BY (Authorized Signature)

*[Signature]*

DATE SIGNED (Do not type)

*1-17-12*

PRINTED NAME AND TITLE OF PERSON SIGNING

Julie Montez, Chief Operating Officer

ADDRESS

250 North Golden Circle Drive, Suite 210  
Santa Ana, CA 92705

**STATE OF CALIFORNIA**

AGENCY NAME

Department of Personnel Administration

BY (Authorized Signature)

*[Signature]*

DATE SIGNED (Do not type)

*2/6/12*

PRINTED NAME AND TITLE OF PERSON SIGNING

Ronald Yank, Director

ADDRESS

1515 S Street, North Building, Suite 400  
Sacramento, CA 95811

California Department of General  
Services Use Only

EXEMPT FROM DGS  
REVIEW/APPROVAL  
PCC 10295 (C) (4)

☐ Exempt per:

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**EXHIBIT A  
(Standard Agreement)**

**SCOPE OF WORK**

Comprehensive Drug Testing, Inc. (hereby referred to as "CDT" or "Contractor") agrees to provide to the Department of Personnel Administration (hereby referred to as "DPA" or "State") drug and alcohol testing services as described herein:

**Scope of Work**

The Contractor will provide drug and alcohol testing services in accordance with DPA Regulations 599.960 – 599.966, SPB Regulations 213 – 213.6, FMCSA Regulations 49 CFR Parts 40 and Part 382, USCG Regulations 49 CFR Parts 16 and 4, and BU 06 provisions. The drug and alcohol testing services will consist of collection of urine specimens for drug testing, breath alcohol testing, a SAMHSA-certified laboratory for drug analysis, and California-based MROs for mandatory drug and alcohol testing of State employees in safety-sensitive positions. These services must be operational by contract implementation date.

The Contractor must provide these services statewide (including many remote locations) for the term of this contract. The Contractor must provide urine collection, breath alcohol testing, and laboratory analysis 24 hours a day, 7 days a week. Collection of urine specimens and breath alcohol testing are conducted randomly throughout the State during the program year.

The Contractor must provide a website that allows DPA and State departments to access drug and alcohol test result information online. The website must be fully functional at contract implementation date.

The Contractor must provide a collection site listing that is accessible on the web. Logon instructions for accessing the collection site listing will be posted on the web. The collection site listing and instructions for accessing the collection site listing must be fully functional at contract implementation date.

The Contractor must provide a SAMHSA-certified laboratory to conduct laboratory analysis of urine specimens for mandatory drug testing of State employees.

The Contractor must provide a California-based MRO and an alternate California-based MRO who will provide MRO services and/or an expert witness for testimony as needed by the State. The MRO, alternate MRO and/or expert witness must be available for testimony as needed by the State.

The Contractor must handle every component of the collection, laboratory analysis, and final determination of specimen results. In other words, the Contractor will coordinate the functions of collection, breath alcohol testing, laboratory analysis, and the MRO. The Contractor will assign a point of contact that will be responsible for coordinating and resolving all day-to-day issues that arise for all work performed under the contract.

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The Contractor will provide to DPA summaries of all proposed and final Federal regulations that impact the Federal testing programs administered by DPA.

The Contractor will participate in annual Stewardship meetings as scheduled by DPA.

The Contractor will agree to participate in Performance Guarantees as specified by DPA.

The Contractor will provide training and employee information services to employees, supervisors, managers, and trainers (training-for-trainers) as specified by DPA.

Specific Requirements

The Contractor shall provide the combined consortium services as described below.

- Urine collection and breath alcohol testing facilities located geographically throughout the entire State. These facilities are identified in Attachment 2 (A, B and C). The collection sites shall be operational by contract implementation date;
- Laboratory services;
- MRO services;
- Expert witness testimony and consultation; and
- Training and information services.

Drug and Alcohol Program Services

The Contractor shall provide the program services as specified below:

1. Urine Collection and Breath Alcohol Testing Services
  - a. The Contractor will comply with Federal drug testing standards and procedures as established by 49 CFR Part 40 and applicable SAMHSA Guidelines and as specified by DPA. Should the Federal standards change during the term of this agreement, the Contractor will conform to the new testing standards. Any dispute over what those standards require will be decided by DPA.
  - b. Urine collection and breath alcohol testing services that include 24 hours a day, 7 days a week availability of urine collection and breath alcohol testing services using EBT devices and trained Breath Alcohol Technicians (BATs). It is desired that urine collection/breath alcohol testing services are provided by the collection site within 45 minutes of an employee's arrival or scheduled appointment time.
  - c. Statewide urine collection and breath alcohol testing must be available at all designated sites and times as specified in Attachment 2 (A, B and C). Attachment 2 (A, B and C) shall be submitted by proposal submission date. All sites shall be

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operational by contract implementation date.

- d. The Contractor shall maintain all required forms, collection kits, and miscellaneous supplies for collection and testing services provided under this agreement.
- e. The Contractor must ensure that all BATs are trained in accordance with and adhere to collection procedures as defined in 49 CFR Part 40 Subpart J. The Contractor must ensure that all devices used for collection of breath alcohol testing meet the requirements as defined in 49 CFR Part 40, Subpart K and that the Quality Assurance Plan (QAP) for EBT devices complies with 49 CFR Part 40 Subpart K.
- f. The Contractor shall maintain all records of inspection and maintenance of EBT's, including documentation of compliance with QAP, and training records of BATs as required by Federal regulations.
- g. The Contractor shall, on a quarterly basis, monitor and review log sheets of all collection facilities using EBTs. The Contractor shall, on a quarterly basis, perform a random audit of collection facilities to ensure that EBTs are properly calibrated. Results of the audits are to be reported to DPA each quarter.
- h. The Contractor shall submit blind performance test specimens to the testing lab as required by 49 CFR Part 40 and applicable SAMHSA Guidelines. The Contractor must report to DPA quarterly, the results of such tests, except in the event of a false positive or failure by the lab to detect the presence of a controlled substance which shall be reported to DPA within three (3) days of receiving such results.
- i. The Contractor shall provide qualified medical personnel only (physicians, physicians' assistant, nurse, emergency medical technician, or other staff) to collect urine samples and/or administer breath alcohol tests. Site management must be knowledgeable of collection/breath alcohol testing procedures as specified in Federal and State regulations and bargaining unit agreements. Site management must also be knowledgeable of procedures for the authorization forms used in the State and Federal testing programs.
- j. The Contractor shall provide a collection site listing which is accessible on the web and includes logon instructions. Logon instructions for the collection site listing will be posted on the DPA website and Department websites.

2. Laboratory Services for Chemical Analysis of Urine Specimens

- a. The laboratory must be certified by SAMHSA and must conduct urine testing under in conformance with CFR 49 Part 40 regulations, as they now exist or may exist in the future, and as specified by DPA. In addition, the laboratory must:

(1) Be capable of same site initial screening and confirmatory tests;

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- (2) Utilize FDA-approved immunoassay tests;
  - (3) Participate in a laboratory proficiency testing program; and
  - (4) Not be a component organization of a State department.
- b. The Contractor shall perform chemical analyses of urine specimens submitted by the State to determine whether a person from whom the specimen was taken has been using: 1) any of five drugs as specified below for State pre-employment drug testing; 2) any of nine drugs as specified below for BU 06 drug testing and DPA Rule 599.963; and 3) the panel of drugs specified in 49 CFR Part 40 and 46 CFR Parts 4 and 16 regulations as they now exist or may exist in the future. The Contractor will also perform chemical analysis of urine samples for adulterants. All specimens identified as positive on the screen test shall be confirmed by a second test.

Basic Panel A – SPB Pre-employment Drug Testing and DOT Testing

Substance

- 1. Amphetamines/Methamphetamines
- 2. Cannabinoids
- 3. Cocaine (Benzoyllecgonine)
- 4. Opiates
- 5. Phencyclidine (PCP)

Basic Panel B -- Incumbent Drug and Reasonable Suspicion Testing

Substance

- 1. Amphetamines/Methamphetamines
- 2. Cannabinoids
- 3. Cocaine (Benzoyllecgonine)
- 4. Opiates
- 5. Phencyclidine (PCP)
- 6. Benzodiazepines

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- 7. Methaqualone
- 8. Barbiturates

The panel lists of substances and cut off levels are subject to modification by DPA at its discretion.

- c. Positive specimens must be stored for one (1) year to assure availability for retesting in case of appeal, or at the discretion of DPA. Upon notification of a challenge or at the discretion of DPA, the laboratory agrees to maintain storage for an indefinite period.
- e. The Contractor shall complete all specimen analyses within forty-eight (48) hours following delivery of the specimen (excluding State and Federal holidays, Saturdays and Sundays), unless a positive test result occurs in which case up to 72 hours will be allowed.
- f. The Contractor shall ensure that all test results, including confirmation, screening, and quality control data are reviewed by a qualified senior chemist or the laboratory director and are certified as being accurate.
- g. All analytical results shall be expressed in terms of generic or chemical name of any substance found to be present. The analytical results SHALL NOT be expressed in equivocal terms, e.g., "possible," "trace," or "+."

Analytical results SHALL be reported in terms of the laboratory cutoff limit of the substance, i.e., "\_\_\_\_\_ (drug or metabolite) not detected at a concentration of \_\_\_\_\_ nanograms per milliliter."

**OR**

"\_\_\_\_\_ (drug or metabolite) detected at a concentration of \_\_\_\_\_ nanograms per milliliter and confirmed by GC/MS at a concentration of \_\_\_\_\_ nanograms per milliliter."

Except as otherwise agreed to by DPA and the Contractor, the original report, including positives and negatives, shall be delivered by overnight courier or electronic transmission to the designated MRO. One (1) copy shall be retained by the Contractor for a period of three (3) years and shall be available to DPA for audit purposes. The Contractor will bear all costs of forms, reports, and courier service.

The Contractor shall furnish postpaid, and at no additional costs to DPA, all necessary supplies of forms, specimen containers, labels, courier bags, and seals. The Contractor shall also pay for courier service to pick up specimens from designated collection sites, delivery of specimen to the laboratory, and delivery of the results to the State or its designated representative. Furthermore, specimen

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containers shall be leakproof and of such composition/design to avoid breakage and leakage. Additionally, specimen containers shall be convenient for use by females; if not, alternative bottles shall be made available.

- h. The Contractor shall establish and maintain chain of custody (COC) procedures that are consistent with the COC procedures as specified in the 49 CFR Part 40 as they now exist or may exist in the future.
- i. The Contractor shall maintain all necessary safeguards, records, and controls relative to the handling and processing of submitted urine specimens for a period of three (3) years from the initial testing in order to assure their availability to DPA in the event the result of any urinalysis is legally/administratively challenged, or at the discretion of DPA. The Contractor shall maintain a complete record of all samples analyzed, including sample number, date received, date analyzed, and date results were sent by courier to DPA or designated representative.
- j. The Contractor shall maintain records of "false positives" observed on initial screening by panel substance and test method. The report(s) will be forwarded to the State Program Manager. The Contractor will not reveal or discuss the results of any analysis with any person except those designated in writing by DPA.
- k. The Contractor shall maintain a Quality Assurance (QA) and Quality Control (QC) program which encompasses all aspects of the testing and storage process, specimen acquisition, COC, security, and reporting of results, in addition to the screening and confirmation of analytical results.
- l. Specimens received by the Contractor which cannot be identified by the State of California, donor or organization submitting the specimen may be discarded by the Contractor. For each such specimen DPA will compensate the Contractor at the contract rate for extra service.
- m. The Contractor shall test for adulterants as specified by 49 CFR Part 40 and specified by DPA.
- n. Upon request, the Contractor will provide training regarding drug testing and COC procedures to designated State employees and/or collection site personnel. This shall be provided at the rate specified by the Contractor in its cost proposal.
- o. The Contractor shall provide a quarterly statistical summary of all testing performed. The report shall include the total number of specimens submitted, the total number of specimens submitted by employer identifier number, and the total number of confirmed positive and negative tests by substance. For alcohol, the report shall include the total number of specimens submitted, the total number of specimens submitted by employer identifier number, and the total number of tests under .02, between .02 - .039 and .04 or higher. The quarterly statistical report shall be submitted within 10 business days following the end of the reporting period.



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- p. The Contractor shall provide a reconfirmation service on any specimen and only at the request of a designated MRO except for an employee initiated retest. Such a test will only employ Gas Chromatography/Mass Spectrometry (GC/MS) as the methodology, adhere to all specifications and standards of the contract, and be reported to the MRO. These reconfirmations will typically be requested in cases which may involve an appeal or court challenge.

These reconfirmations shall be billed for separately as "Extra Services – GC/MS Reconfirmation." The Contractor shall also provide a reconfirmation service on specimens at the request of an employee. Such reconfirmations will be at the expense of the employee.

- q. If required by DPA, the Contractor or its qualified representative(s) agree to attend an appeal hearing or court hearing and provide expert testimony concerning the methods used, reliability, and results of specific analyses. The State will pay fees for the services of an expert to provide consultation and/or testimony for such appeal or court hearing.
- r. The State shall reimburse the contractor for reasonable expenses for transportation, meals, parking and lodging actually incurred. Receipts for expenses are required.

3. MRO Services for the Review of Urine Test Results

- a. The MRO shall conduct MRO services under this contract in conformance with applicable FMCSA regulations, 49 CFR Part 40 as they now exist or may exist in the future and as specified by DPA.
- b. The MRO shall have proficient knowledge of the drug testing process and the Federal regulations and be a licensed physician (Doctor of Medicine or Doctor of Osteopathy) with the knowledge of substance abuse disorders and have appropriate medical training to interpret and evaluate an individual's confirmed positive test results together with his or her medical history and any other relevant biomedical information. The MRO shall not be an employee or agent or have any financial interest in the laboratory for which the MRO is reviewing drug testing results. Additionally, the MRO shall not derive any financial benefit by having an agency use a specific drug testing laboratory or have any agreement with the laboratory that may be construed as a potential conflict of interest.
- c. The MRO's staff shall have proficient knowledge of State drug testing programs and processes and the Federal regulations. The staff must be proficient in addressing all inquiries regarding the drug testing process from the point of collection through the specimen reporting.

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- d. The Contractor shall provide an MRO and alternate MRO that will provide back-up services as needed. The MRO and the alternate MRO shall be based in the State of California.

The MRO, or MRO staff will:

- receive test results from the laboratory;
- notify the employee of a confirmed positive test result;
- review and interpret all confirmed positive test results;
- provide an opportunity for employee to discuss positive test result;
- review employee's medical history as appropriate;
- review medical records as appropriate;
- verify laboratory results;
- notify employer of verified positive test;
- process employee request for split samples; and
- maintain records and notifications for positive and negative test results.

The MRO is not required to substantively interpret negative test results. However, the MRO or his/her representative shall administratively review the results. The MRO shall review drug/alcohol test results within 48 hours of receipt of the laboratory results.

- e. The MRO shall provide to the employer written notification within three business days of completion of the MRO's review. If the employee cannot be reached for an interview within the 72-hour time limit and/or the review cannot be completed within the three days, the MRO shall immediately notify the employer. If requested by DPA, the MRO shall also report all positive test results to the employer via fax machine.
- f. The MRO shall maintain all records and notifications relative to the handling and reporting of negative laboratory results for a period of three (3) years from the date of receiving the laboratory results so as to assure their availability to DPA in the event the result of any urinalysis is legally/administratively challenged, or at the discretion of DPA.
- g. If required by DPA, the MRO or his/her designated expert, agrees to attend appeal hearings, depositions, and/or court hearings and provide expert testimony

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concerning medical reviews performed under the contract.

- h. The Contractor will designate qualified individuals to provide expert testimony. In the event that an individual designated as the primary expert witness is unavailable, the Contractor must designate one or more "back-up" expert witnesses who will be available for testimony.
- i. The DPA will pay expert witness fees when the MRO serves as an expert witness at appeal hearings, depositions, and or court hearings and provide expert testimony concerning medical reviews performed under this agreement.
- j. The State agrees to reimburse the contractor for reasonable expenses for transportation, meals, parking and lodging actually incurred. Receipts for expenses are required.
- k. The terms of the contract shall continue for a minimum of three (3) years after its expiration for purposes of providing expert witness testimony by the MRO, laboratory personnel, breath alcohol technicians, collectors, and other individuals for tests conducted prior to the expiration date of the contract.

**4. Training and Information Services**

The Contractor shall provide training and information services as stated below:

Training must be sufficient to enable every employee, supervisor, manager and trainer to understand the requirements of the FMCSA regulations. This includes providing the knowledge and skills necessary for supervisors and managers to apply the FMCSA regulations. At a minimum, the subjects covered shall include an overview of the requirements of the Federal regulations, signs and symptoms of drug and alcohol use, and how to refer employees for drug or alcohol testing.

The training and information services may be offered through a system which includes on-site training, DVD's/CD's, or web-based self-study training materials. Training provided by the Contractor will be held at locations mutually agreed upon by each State department, DPA the Contractor. All training request must be approved by DPA. Training will be paid by State departments requesting training services.

**5. Areas of Service**

The Contractor shall provide scheduled and unscheduled urine collection and breath alcohol testing services at the geographical locations specified in Attachment 2 (A, B, and C). Mobile urine and or breath alcohol collection testing services shall be provided upon request at 100% (same sites) of the locations listed in Attachment 2 (A, B, and C) when scheduled by Departments with the Contractor.

The MRO and alternate MRO shall be based in California.

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The laboratory is located at a single location. The laboratory will receive and process specimens from affiliated or independent collection sites throughout the State.

Website

The Contractor shall develop and implement a customized Internet website for the State's account by contract implementation date.

- a. The test result reporting website shall have the ability for State departments, including DPA, to access test result information available within the Contractor's result reporting database. The collection site website shall have the ability for State Departments, including DPA, to access collection site information available within the Contractor's collection site database. Both websites shall be fully ADA compliant.
- b. The Contractor shall maintain compatibility with DPA's current information technology infrastructure and compatibility with DPA browsers (Internet Explorer version 7.0 or higher, and at a minimum, also maintain compatibility with the following browsers: Mac OS X Safari (all versions), FireFox 3.5 or higher, Opera 6.0 or higher, and Google Chrome browser) along with other commonly used browsers. This compatibility shall be maintained by the Contractor during the life of this contract. Compatibility will also include security requirements related to browser use and accessing successful Contractor's customized website. The custom website will include the requirement of having an independent password set-up capability for each authorized user and the ability for authorized DPA personnel to access and review drug and alcohol test results and collection site data.
- c. As of the first day of the agreement operation, the Contractor shall have a secure e-mail system in place and operating, and the ability for authorized DPA personnel to have within that system assigned secure e-mail box access, with the ability to send and receive secure e-mail to Contractor's staff.
- d. The Contractor warrants that every protection available to the Contractor for the websites shall be used to protect them from unauthorized activity, access, and electronic attacks from outside the State and the Contractor. These Internet websites, including the secure e-mail system, shall be fully secured by the most secure and highest level of electronic security measures and means possible, with an encryption standard used for the internet websites being not less than the 128-bit encryption standard. This standard shall apply for any electronic means of access used for accessing this site for eligibility data and information.
- e. The Contractor shall meet the State's requirement, which at minimum, includes World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines, and adhere to security guidelines published by the Office of Technology

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Review, Oversight and Security, Department of General Services, or as directed by DPA, during the life of the contract.

- f. The website and entire infrastructure shall be secured with firewall protection(s), and encryption systems and/or similar electronic protections, to prevent unauthorized access to the eligibility information and eligibility data entry system.
- g. The Contractor shall hold-harmless, defend and indemnify the State and its officers and authorized employees for any damage, theft, or misuse of data and information accessible through the websites. All data and information, including abstracts of data, all communications, and the website content used for the State's account by the Contractor, shall continue to be the property of the State. The Contractor shall hold-harmless, defend and indemnify the State and its officers and authorized employees for any errors and/or damages created by data entry errors and/or date field errors.
- h. The Contractor will, in the event of a data or information breach, regardless of reason or degree of intrusion, immediately notify DPA of the breach or intrusion and steps taken by the Contractor to mitigate and control the situation. The Contractor also agrees to have in place within 60 days of contract inception a risk management plan related to data and information control, data systems damage, misuse, theft, security breaches and intrusions. The Contractor's risk management plan shall be in force during the term of the agreement. Modification to the risk management plan will be permitted from time to time as prudent without change to the agreement through amendment with written notice of any changes provided to DPA on a timely basis and with reservation by DPA of the right to approve the modifications being done.
- i. The Contractor will be required to present their data control and risk management plan, including implementation time line if not already in place, at the time of proposal submission. The Contractor shall present, as part of their risk management plan, their ability to reconstruct web intrusion incidents and security and intrusion event identification and audit procedures related to both internal and external sourced events, and the method of notification to the State and all employees upon detected intrusion or breach, and the method of indemnification of any employees effected, whether currently tested or data of previously tested employees.

Access to Individuals for Testimony

The Contractor will require that all persons participating in drug and alcohol testing sign a waiver agreeing that DPA may have access to their last known addresses and telephone numbers for the sole purpose of subpoenaing them for evidentiary hearings arising out of the drug and alcohol testing regardless of whether the specific employee is still employed by the Contractor or its subcontractors at the time of the hearing.

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Contract Termination

The State reserves the right to terminate the contract for any reason by giving the Contractor thirty (30) days written notice of the effective date of such termination. The State may terminate the contract for cause, by act of law, or under the terms of collective bargaining with (10) days written notice. The responder has the right to terminate the contract for cause within 180 days of written notice to the State, with notice signed by the Chief Executive Order for the responder and stating the reasons for termination.

Miscellaneous Contract Provisions

Request for Proposal (RFP) 500-11-01 entitled Drug and Alcohol Testing Services and Contractor's subsequent RFP are hereby incorporated and made part of this Agreement.

Project Representatives

The project representatives during the term of this agreement will be:

State Agency: DPA	Contractor: CDT
Name: Gordon Bray	Name: Julie Montez
Phone: (916) 324-0537	Phone: (714) 852-5203
Email: Gordon.bray@dpa.ca.gov	Email: Julie@cdtsolutions.com

Direct all inquiries to:

State Agency: DPA	Contractor: CDT
Section/Unit: Benefits Division	Section/Unit:
Attention: Gordon Bray	Attention: Julie Montez
Address: 1515 S Street, N Bldg, #400 Sacramento, CA 95811	Address: 250 N Golden Circle Drive, #210 Santa Ana, CA 92705
Phone: (916) 324-0537	Phone: (714) 852-5203
Email: Gordon.bray@dpa.ca.gov	Email: Julie@cdtsolutions.com

Contract Term and Amendment

The term of this Agreement shall be February 1, 2011 through June 30, 2014. DPA reserves the right, with mutual consent of the contractor and within the terms of RFP 500-11-01, to extend the term of the Agreement up to three (3) additional years.

This Agreement may be amended as to time, fees, and scope of services at the discretion of DPA and with mutual consent of the contractor. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement is binding on any of the parties.

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(Standard Agreement)**

**ATTACHMENT 1**

**Urine Collection / Breath Alcohol Testing  
Site Lists A, B & C**

The following 293 pages constitute Exhibit A, Attachment 1 to Agreement S1150006  
Comprehensive Drug Testing, Inc.

Site List A, Metropolitan, Normal Hours	15 Pages
Site List A, Metropolitan, After Hours	16 Pages
Site List B, Rural, Normal Hours	17 Pages
Site List B, Rural, After Hours	59 Pages
Site List C, State Correctional Facilities, Normal Hours	93 Pages
Site List C, State Correctional Facilities, After Hours	93 Pages

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RFP 500-11-01  
ADDENDUM #1

ATTACHMENT 2 – NORMAL HOURS

**SITE LIST A (METROPOLITAN) – URINE COLLECTION/BREATH ALCOHOL TESTING**

**Submission of this attachment is mandatory. Failure to complete and return this attachment with your proposal will cause your proposal to be rejected and deemed nonresponsive.**

Both urine collection and breath alcohol testing services must be provided during normal weekday business hours from 8:00 a.m. to 5:00 p.m., weekends and holidays excluded, at the **same collection site**, within one (1) hour travel time or less of the same nominal city or town for 100 percent of the locations specified below.

Indicate the physical location of all providers. Indicate the name of the collection site (fixed facility/walk-in clinic), facility location (city), phone number, **DAYS AND HOURS SERVICES ARE AVAILABLE** and miles and travel time from the designated site.

All hours specified are Pacific Daylight Time (PST).

Miles must be calculated from the City Hall of designated collection site, or if City Hall is not available, then calculate from the Town Center or Chamber of Commerce of the collection site. The most direct all weather route should be used.

The State reserves the right to verify all travel times in excess of fifty (50) miles.

All collection sites **must** be located in the State of California.

\*Travel time should be based on normal driving conditions (e.g., weather, traffic patterns, etc).

**Proposers must place an asterisk (\*) next to the sites where existing services have been provided for six (6) months or less.**

# SAMPLES

Drug and Alcohol Testing Program  
RFP 500-11-01 – Addendum #1

## ATTACHMENT 2 – NORMAL HOURS – SITE LIST A (METROPOLITAN)

COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
<b>SAMPLE: DRUG AND BREATH SERVICES AT SAME SITE, OPEN WEEKDAYS 8-5</b>		
Anaheim	Name: ABC Collectors Address: 1234 Maple Drive City, State, Zip Code: Anaheim, CA 92801 Phone Number: (714) 123-4567 <b>Days/Hours:</b> M-F, 8-5	Time: 10 min.  Miles: 4 mi.
<b>SAMPLE: DRUG AND BREATH ALCOHOL SERVICES AT THE SAME SITE, OPEN WEEKDAYS WITH DIFFERENT HOURS</b>		
Atwater	Name: DEF Collectors Address: 5678 State Street City, State, Zip Code: Atwater, CA 95301 Phone Number: (209) 777-7777 <b>Days/Hours:</b> M W F 8-5, T TH 7-6	Time: 5 min.  Miles: 1 mi.

\*Travel time should be based on normal driving conditions (e.g., weather, traffic patterns, etc).

**Proposers must place an asterisk (\*) next to the sites where existing services have been provided for six (6) months or less.**

**ATTACHMENT 2 – NORMAL HOURS – SITE LIST A (METROPOLITAN)**

COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Anaheim	Name: E and J Medical Clinic Address: 8840 Warner Avenue Ste 100 City, State, Zip Code: Fountain Valley, CA 92708 Phone Number: (714) 657-6487 Days/Hours: M-F, 8-6	Time: 21  Miles: 14
Atwater	Name: Sutter Gould Address: 600 COFFEE RD City, State, Zip Code: Modesto, CA 95355 Phone Number: 209-521-6038 Days/Hours: M-F, 8-5	Time:40  Miles:32
Bakersfield	Name: Bakersfield Drug Testing Address:930 Truxtun Ave. #102 City, State, Zip Code: Bakersfield, CA 93301 Phone Number: (661) 321-0439 Days/Hours: M-F, 7-6	Time: 1  Miles: 1
Berkeley	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: ( 510) 504-2073 Days/Hours: M-F, 8-5	Time:15  Miles:8

\*Travel time should be based on normal driving conditions (e.g., weather, traffic patterns, etc).

**Proposers must place an asterisk (\*) next to the sites where existing services have been provided for six (6) months or less.**

**ATTACHMENT 2 – NORMAL HOURS – SITE LIST A (METROPOLITAN)**

COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Burlingame	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: ( 510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:36  Miles:26
Camarillo	Name: Active Drug Tests, LLC Address: 801 S. Victoria Ave. #105 City, State, Zip Code: Ventura, CA 93003 Phone Number: (805) 339-9740 <b>Days/Hours:</b> M-F 8-5	Time:28  Miles:16
Chico	Name: Paramex Screening Address:1450 Sherman Ave. City, State, Zip Code: Chico, CA 95926 Phone Number: (530) 895-3203 <b>Days/Hours:</b> M-F 8-5	Time:4  Miles:2
Chino	Name: E and J Medical Address: 23341 Goldensprings DR City, State, Zip Code: Diamond Bar, CA 91765 Phone Number: 909-481-0088 <b>Days/Hours:</b> M-F 8-6	Time:12  Miles:9

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Chula Vista	Name: ADAT, Inc Address: 2667 Camino Del Rio South City, State, Zip Code: San Diego, CA 92108 Phone Number: (619) 295-9284 <b>Days/Hours: M-F 8-9</b>	Time:17  Miles:13
Concord	Name: ARC Point Address: 3237 ALHAMBRA AVE #3 City, State, Zip Code Martinez CA 94553 Phone Number: 925-957-6870 <b>Days/Hours: M-F 8-5</b>	Time: 11  Miles: 7
Crescent City	Name: North Coast Health Screening Address: 1325 Northcrest Dr. City, State, Zip Code: Crescent City, CA 95531 Phone Number: 707-465-1036 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3
Daly City	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours: M-F 8-5</b>	Time:28  Miles:18

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Diamond Springs	Name: Collection Plus Address: 2129 Hacienda Way Ste. H City, State, Zip Code: Sacramento, CA 95825 Phone Number: (916) 487-3152 <b>Days/Hours:</b> M-F 8-5	Time:43  Miles:39
El Monte	Name: Glendale Mem Occ Med Group Address: 222 W Eulalia ST #101 City, State, Zip Code: Glendale, CA 91204 Phone Number: (818) 246-4800 <b>Days/Hours:</b> M-F 7:30 – 10p	Time:24  Miles:20
Fairfield	Name: C-DAT Address: 17 Tennessee Street City, State, Zip Code: Vallejo, CA 94590 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:25  Miles:17
Fremont	Name: DNA and Drug Screening Services Address: 242 Meridian Ave #C City, State, Zip Code: San Jose, CA 95126 Phone Number: 408-993-9998 <b>Days/Hours:</b> M-F 8-5	Time:24  Miles:18

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Fresno	Name: Functional Industrial Medical Association Address: 6042 N. Fresno St. #101 City, State, Zip Code: Fresno, CA 93710 Phone Number: (559) 224-6754 <b>Days/Hours:</b> M-F 8-5	Time: 3  Miles: 3
Garden Grove	Name: E and J Medical Clinic Address: 8840 Warner Avenue Ste 100 City, State, Zip Code: Fountain Valley, CA 92708 Phone Number: (714) 657-6487 <b>Days/Hours:</b> M-F 8-6	Time: 9  Miles: 5
Greenbrae	Name: C-DAT Address: 17 Tennessee Street City, State, Zip Code: City, State, Zip Code: Vallejo, CA 94590 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time: 38  Miles: 27
Hanford	Name: Functional Industrial Medical Association Address: 6042 N. Fresno St. #101 City, State, Zip Code: Fresno, CA 93710 Phone Number: (559) 224-6754 <b>Days/Hours:</b> M-F 8-5	Time: 47  Miles: 40

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Hayward	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:21  Miles:15
Long Beach	Name: E and J Medical Clinic Address:8840 Warner Avenue Ste 100 City, State, Zip Code: Fountain Valley, CA 92708 Phone Number: (714) 657-6487 <b>Days/Hours:</b> M-F 8-6	Time:28  Miles:17
Los Angeles	Name: Glendale Mem Occ Med Group Address: 222 W Eulalia ST #101 City, State, Zip Code: Glendale, CA 91204 Phone Number: (818)-246-4800 <b>Days/Hours:</b> M-F 7:30 – 10p	Time:14  Miles:10
Marysville	Name: Collection Plus Address: 2129 Hacienda Way Ste. H City, State, Zip Code: Sacramento, CA 95825 Phone Number: (916) 487-3033 <b>Days/Hours:</b> M-F 8-5	Time:53  Miles: 46

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Merced	Name: Sutter Gould Address: 600 COFFEE RD City, State, Zip Code: Modesto, CA 95355 Phone Number: 209-521-6038 <b>Days/Hours:</b> M-F 8-5	Time:49  Miles:41
Modesto	Name: Sutter Gould Address: 600 COFFEE RD City, State, Zip Code: Modesto, CA 95355 Phone Number: 209-521-6038 <b>Days/Hours:</b> M-F 8-5	Time:3  Miles:3
Oakland	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:3  Miles:3
Ontario	Name: Central Occ Med Providers Address: 59 S Milliken Avenue City, State, Zip Code: Ontario, CA 91761 Phone Number: (909) 605-8888 <b>Days/Hours:</b> M-F 24 hrs	Time:3  Miles:3
Pasadena	Name: Glendale Mem Occ Med Group Address: 222 W Eulalia ST #101 City, State, Zip Code: Glendale, CA 91204 Phone Number: (818)-246-4800 <b>Days/Hours:</b> M-F 7:30 – 10 p	Time:12  Miles:7

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**ATTACHMENT 2 – NORMAL HOURS – SITE LIST A (METROPOLITAN)**

COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Pittsburg	Name: ARC Point Address: 3237 ALHAMBRA AVE #3 City, State, Zip Code Martinez CA 94553 Phone Number: 925-957-6870 <b>Days/Hours:</b> M-F 8-5	Time: 17 Miles: 14
Rancho Cordova	Name: Collection Plus Address: 2129 Hacienda Way Ste. H City, State, Zip Code: Sacramento, CA 95825 Phone Number: (916) 487-3033 <b>Days/Hours:</b> M-F 8-5	Time:19 Miles:13
Redding	Name: North State DRUG TESTING Address: 2301 PARK MARINA DRIVE City, State, Zip Code: Redding, CA 96002 Phone Number: 530-243-8921 <b>Days/Hours:</b> M-F 8-5	Time:3 Miles:3
Redwood City	Name: DNA and Drug Screening Services Address: 242 Meridian Ave #C City, State, Zip Code: San Jose, CA 95126 Phone Number: 408-993-9998 <b>Days/Hours:</b> M-F 8-5	Time:28 Miles:24
Richmond	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:18 Miles:12

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Riverside	Name: COMP- Central Occ Med Providers-Riverside Address: 4300 Central Ave. City, State, Zip Code: Riverside, CA 92506 Phone Number: (951)222-2206 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3
Sacramento	Name: Collection Plus Address: 2129 Hacienda Way, Ste H City, State, Zip Code: Sacramento, CA 95825 Phone Number: (916) 487-3152 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3
San Bernardino	Name: COMP-San Bernardino Address: 201 E. Airport Dr. Ste C City, State, Zip Code: San Bernardino, CA 92408 Phone Number: (909)723-1161 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3
San Diego	Name: ADAT, Inc. Address: 2667 Camino Del Rio South City, State, Zip Code: San Diego, CA 92108 Phone Number: (619) 295-9284 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
San Francisco	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours: M-F 8-5</b>	Time:20  Miles:12
San Jose	Name: DNA & Drug Screening SVCS,Inc Address: 242 Meridian Ave. Ste C City, State, Zip Code: San Jose, CA 95126 Phone Number: (408)993-9998 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3
San Juan Capistrano	Name: E and J Medical Clinic Address:8840 Warner Avenue Ste 100 City, State, Zip Code: Fountain Valley, CA 92708 Phone Number: (714) 657-6487 <b>Days/Hours: M-F 8-6</b>	Time:28  Miles:25
San Luis Obispo	Name: Gonzales Occupational Medicine Centers Address: 301 E. Cook St. Ste C City, State, Zip Code: Santa Maria, CA 93454 Phone Number: (805)345-3030 <b>Days/Hours: M-F 7:30 – 5:30</b>	Time:39  Miles:34

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
San Rafael	Name: C-DAT Address: 17 Tennessee Street City, State, Zip Code: Vallejo, CA 94590 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time:38  Miles:29
Santa Ana	Name: E and J Medical Clinic Address:8840 Warner Avenue Ste 100 City, State, Zip Code: Fountain Valley, CA 92708 Phone Number: (714) 657-6487 <b>Days/Hours:</b> M-F 8-6	Time:14  Miles:8
Santa Barbara	Name: Active Drug Tests, LLC Address: 801 S. Victoria Ave. #105 City, State, Zip Code: Ventura, CA 93003 Phone Number: (805) 339-9740 <b>Days/Hours:</b> M-F 8-5	Time:36  Miles:33
Santa Rosa	Name: Alcohol & Drug Testing Services ADTS Address: 6025 Labath Ave. Ste 104 City, State, Zip Code: Rohnert Park, CA 94928 Phone Number: (707) 588-1234 <b>Days/Hours:</b> M-F 8-5	Time:14  Miles:9

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Stockton	Name: Accu Testing Services Address: 201 S. Guild Ave. #101 City, State, Zip Code: Lodi CA 95240 Phone Number: (916) 565-0400 <b>Days/Hours: M-F 8-5</b>	Time: 20  Miles: 15
Thousand Oaks	Name: Valley Occmed Center Inc Address: 1009 Glenoaks Blvd, City, State, Zip Code: San Fernando, CA 91340 Phone Number: ( 818) 361-3369 <b>Days/Hours: M-F 7-6</b>	Time:39 Miles: 34
Vacaville	Name: C-DAT Address: 17 Tennessee Street City, State, Zip Code: Vallejo, CA 94590 Phone Number: (510) 504-2073 <b>Days/Hours: M-F 8-5</b>	Time:29  Miles:24
Vallejo	Name: C-DAT Address: 17 Tennessee Street City, State, Zip Code: Vallejo, CA 94590 Phone Number: (510) 504-2073 <b>Days/Hours: M-F 8-5</b>	Time:3  Miles:3

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COLLECTION SITE	FIXED FACILITY	TRAVEL TIME*/ MILES
Ventura	Name: Active Drug Testing Address: 801 S Victoria Ave #105 City, State, Zip Code: Ventura, CA 93003 Phone Number: 805-339-9740 <b>Days/Hours:</b> M-F 8-5	Time:3  Miles:3
Vista	Name: E and J Medical. Address: 800 Grand Ave Ste B-14 City, State, Zip Code: Carlsbad, CA 92008 Phone Number: 760-720-0560 <b>Days/Hours:</b> M-F 8-6	Time:12  Miles:9
Walnut Creek	Name: Global Drug Alcohol & DNA Services Address: 449 15 <sup>th</sup> St. Ste 201M City, State, Zip Code: Oakland, CA 94612 Phone Number: (510) 504-2073 <b>Days/Hours:</b> M-F 8-5	Time: 21  Miles:16

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